



Merry Christmas!!



O.T. NEWS



December Birthdays

Louella Ambrose (WIC)	12/6
Tamika Fisher (ELFS)	12/20
Amanda Akkerman (WIC)	12/31

**The office will be closed
Monday, December 24
and
Tuesday, December 25
for
Christmas.**

**We will be closed
Tuesday, January 1
For
New Year's Day.**



Wellness Reimbursement Plan

As a reminder to all staff, the schedule for wellness reimbursement submission is as follows:

For expenses incurred in:

October, November & December
January, February & March
April, May & June
July, August & September

Turn in expenses between:

January 1 - 15
April 1 - 15
July 1 - 15
By September 30

All wellness submissions need to have a receipt attached which shows the date in which the expense was incurred. Please use the blue "taxable" form for the . Submissions and make sure to sign and date the bottom. The form should then be turned into Craig Boche for approval. If you have any questions regarding the wellness reimbursement benefit feel free to ask Craig.



Holiday Word Search

P C S E F G B Z S Q O Y S C T O L T R T Y E N Z X
I R M E E U G H M Q T W J S E X P G E G I R Y V Q
I O E W V Q R D Y I D I M F T H W N T O N N F W P
H O U S G O I A L L N R J R J H O G N O G U S U M
X D H Q E B L H G G R F A K K Q D J I D S G W E R
Z N J P X N S G L T W L E D I E R D W W U P I O L
H O R U E N T E A Z I A L U E L E Q W I Y G X U D
C P K J O G H S L O G O E M E Q K N D L T G U F F
G Y L W N I Y S W E O C T C H N G U Y L R O R C C
C X M O K M K X M Q G O Q U N I S B P R D L T N Z
B A S L D B U T Y X K C W Q D W Y C C H A G S K Y
N P J P C U U E T K E X V M K H B X V B B P C H D
Z I Y O X N R C C R Z B C K W J L C E R C M E I F
Z G R X F D R F A M I L Y B F R T W O X E M J R R
S E V O L C W S L K B N E O V S W N Z F P R L D D
J W W M G R I R D A L F F U Z F B M B O O P V B X
Y V H R S Y A M O S Y I K G B N W H I F T V H V U
P V B T W N N X V P W M O H D B N V P E X Q K F V
K Z D E C Y M O U O W G N S I W N E E E H V K B Y
F K X J O B D F N Y L Q M L A B C D I E B R X I A

Boughs
Dreidel
Goodwill
Nutmeg
Snowman

Family
Home
Presents
Tinsel
Cocoa

Gloves
Jingle
Rudolph
Winter
Cloves